



**NEWMARKET HISTORICAL SOCIETY
ARCHIVES ACCESS REQUEST & POLICY**

The Newmarket Historical Society Archives are currently undergoing an exciting **restoration project**, to rebuild the Archives into a fully serviceable and easy to navigate collection, fulfilling the NHS' mission of preserving the past for the future of Newmarket.

The Archives will be **closed** for regular access until the restoration is complete, however special requests for research will be considered on a case-by-case basis.

To submit a research request, please fill out the form below and email it to **newmarkethistoricalsociety@hotmail.ca** for consideration. Our volunteers will respond to your request within 7 business days.

Name: _____

Organization: _____

Email: _____ **Phone Number:** _____

Requested Research Dates: _____

Historical Affiliation (Check All That Apply):

- University/College/High School History Student
- Museum Curator or Staff
- NHS Member
- Other, Please Specify: _____

Research Purpose (Check All That Apply):

- Thesis, dissertation, or course work
- Exhibit
- Publication
- General Interest
- Other, Please Specify: _____

Research Subject: _____

Items Requested: _____

I understand that the submission of this request does not guarantee my research access to the Archives, and must be approved by the Archives Restoration Committee.